

Psychiatric Clinical Nurse Specialists: Registration and Special Enrollment

Massachusetts Medicaid EHR Incentive Program

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Today's presenter:

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Agenda

- Massachusetts Medicaid EHR Incentive Program
- Program Eligibility
- Registration Process
- Special Enrollment
- Common Issues
- Questions

Massachusetts Medicaid EHR Incentive Program

What is the MA Medicaid EHR Incentive Program?

The Health Information Technology for Economic and Clinical Health (HITECH) Act introduced financial incentives, offered through Medicare or Medicaid, for Eligible Professionals (EPs) who demonstrate Meaningful Use (MU) of Certified EHR Technology (CEHRT)

- The MA Executive Office of Health and Human Services (EOHHS) oversees the MA Medicaid EHR Incentive Program
- MassHealth contracted with MeHI to administer key components of the program
- Through the Medicaid EHR Incentive Program, EPs may receive a maximum payment of \$63,750 over six years
 - \$21,250 in the first payment year; \$8,500 in subsequent payment years
- In their first year of participation, Medicaid EPs have the option to Adopt, Implement, or Upgrade (AIU) to CEHRT; in subsequent years, they must demonstrate Meaningful Use (MU)

The Centers for Medicare and Medicaid Services (CMS) recently approved Psychiatric Clinical Nurse Specialists (PCNS) as a new category of EPs

- Program Year 2016 is the last year for all EPs (including PCNS) to initiate program participation
- Attestations for Program Year 2016 will be accepted August 15, 2016 through March 31, 2017

Program Eligibility

Program Eligibility Criteria:

- **Provider Type** – must be an Eligible Professional (EP)
- **Patient Population** – must be serving the target population and actively seeing Medicaid patients at the time of attestation
- **Patient Volume Threshold (PVT)** – must meet a minimum Medicaid PVT of 30%
 - We will cover this topic in detail during Tuesday's webinar session
 - Please reference the [Medicaid 1115 Waiver Population Grid](#) for a complete list of programs and payers that may be included when calculating PVT
- **EHR Type** – must have 2014 Edition (or higher) CEHRT
 - We will cover this topic in detail during Wednesday's webinar session
- **Hospital-Based Status** – must be Non-Hospital-Based

What does it mean to be Non-Hospital-Based?

- CMS guidelines define “hospital-based” as providers who render 90% or more of their services in either **Place of Service 21** (Inpatient) or **Place of Service 23** (Emergency Department)
- To participate in the Medicaid EHR Incentive Program, providers must be Non-Hospital-Based
 - In other words, they must render at least 11% of their services in an outpatient setting of care
 - Outpatient settings include any Place of Service (POS) code other than POS 21 or POS 23

Registration Process

Federal & State systems work together to support the
MA Medicaid EHR Incentive Program

**CMS Identity &
Access (I & A) and
Registration &
Attestation System
(CMS R&A)**

**Medicaid
Management
Information System/
Provider Online
Service Center
(MMIS/POSC)**

**Medical Assistance
Provider Incentive
Repository
(MAPIR)**

The MAPIR system is where EPs or their designees complete their attestation for the Medicaid EHR Incentive Program.

How the registration process ideally works

- 1 Visit [CMS I&A](#) to set up an I&A account if you do not already have one.
Note: EPs must give permission for a designee to attest on their behalf
- 2 Register the EP on the [CMS R&A](#) site.
- 3 The CMS registration system finds the EP's information in MMIS, and you receive a "Welcome to MAPIR" email. Follow the instructions in the email to begin the MAPIR attestation process.

How the process will probably work for most PCNS

- 1 Visit [CMS I&A](#) to set up an I&A account if you do not already have one.
Note: EPs must give permission for a designee to attest on their behalf
- 2 Register the EP on the [CMS R&A](#) site.
- 3 Since most PCNS do not bill MassHealth directly, the CMS registration system will **not** be able to pull up a match in MMIS. MeHI staff receive notice of the discrepancy and contact you to complete a Special Enrollment.
- 4 Once the Special Enrollment documents are processed, you will be able to access MAPIR and begin the attestation process.

Special Enrollment

Special Enrollment

- Special Enrollment is required for EPs who are either not enrolled with MassHealth or have an “inactive” status in MMIS
- The following documents are necessary for all Special Enrollments:
 - **Data Collection Form (DCF)** – this form identifies the primary user in your organization and establishes their User ID and password. The primary user will have access to MAPIR via the Provider Online Service Center (POSC)
 - **TIP:** enter the provider’s NPI in the “Provider ID” field on the form
 - **TIP:** return the DCF to MeHI (not the MassHealth email/fax noted on the form)
 - **Limited Provider Agreement (LPA)** – this form enrolls the EP with MassHealth for the purposes of participating in the Medicaid EHR Incentive Program
 - **TIP:** Be sure to complete ALL fields on this form unless otherwise indicated
 - **Copy of EP’s License** – a copy of the EP’s current (unexpired) medical license
 - **TIP:** Be sure to scan and email a clear, legible copy of the provider’s license
- The following documents are necessary only if the EP wishes to receive payments directly (and not reassign payments to their organization):
 - **W9 Form**
 - **Electronic Funds Transfer (EFT)**
 - **TIP:** This form requires a wet signature and cannot be accepted by email.

Common Issues

- Entering the wrong Payee NPI or Payee TIN when registering with CMS
 - For EPs who wish to reassign payment to their organization, you must enter the *organization's* NPI and TIN
 - Also be sure to select “Group Reassignment” (only select “My Billing TIN” if the EP wishes to assign payment to themselves)
- Failing to update CMS registration if there is a change in demographic info
- Sending Special Enrollment documents without a request from MeHI
 - The first step is to register the EP at the [CMS R&A](#) website
 - MeHI staff will contact you if a Special Enrollment is needed
- Other access issues

Questions?

- [CMS I&A](#)
- [CMS R&A](#)
- [MeHI MU Toolkit for Eligible Professionals](#)
- [Special Enrollment Checklist](#)

Contact Us

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